

RECORD OF REQUEST FOR ADJUSTMENT [PL 85-804)		'X' APPLICABLE BOX <input type="checkbox"/> PRELIMINARY <input type="checkbox"/> FINAL		CASE NUMBER
TO: DIRECTOR, DEFENSE LOGISTICS AGENCY ATTN: DLA-G ALEXANDRIA, VIRGINIA 22314		FROM:		
NAME AND ADDRESS OF CONTRACTOR		CONTRACTOR'S REPRESENTATIVE (If Any)		
DATE OF CONTRACTOR'S REQUEST		DATE RECEIVED BY GOVERNMENT		
COGNIZANT CONTRACTING OFFICER (Or Office)		PROPERTY OR SERVICE INVOLVED		
EXTENT OF PERFORMANCE AS OF DATE OF REQUEST		DESCRIPTION OF REQUEST		
CONTRACT NUMBER	DATE	'X' APPLICABLE BLOCK <input type="checkbox"/> ADVERTISED <input type="checkbox"/> NEGOTIATED- UNDER AUTHORITY OF	TYPE OF CONTRACT	
CATEGORY OF CASE		AMOUNT INVOLVED		
ACTION BY CONTRACTING ACTIVITY			DATE	
ACTION BY HQ DLA			DATE	
IMPLEMENTATION			DATE	
ADDITIONAL DATA OR REMARKS				
DATE THIS RECORD SIGNED		SIGNATURE		